

**2019/20 Registration Form - Heartland Christian Preschool & Childcare**  
**Physical Address :13121 CR 16 Mailing Address: PO Box 219 Blair, NE 68008**

Student Name \_\_\_\_\_ DOB \_\_\_\_\_ M / F

Name child goes by if different than above \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell # & Carrier \_\_\_\_\_

Email Address \_\_\_\_\_

A \$50 non-refundable registration fee is due when **Registration Form** is submitted. First month's tuition is due by May 15, 2019. An email confirming your child's registration will be sent to you within 1 week of receiving your registration form/fee. Please KEEP attached **Registration Information Sheets** when submitting the registration form.

**CLASS OPTIONS: No Parent Helper Days Required. Class descriptions found on attached Registration Information Sheet.**

**3 and young 4 year old Traditional Class**

\_\_\_\_\_ Tuesday/Thursday AM – 9:00 – 11:30 Tuition \$90 per month

**3, 4 and 5 year old Blended Class**

\_\_\_\_\_ Monday/Wednesday/Friday AM – 9:00 – 11:45 Tuition \$110 per month

**MWF Extended Class**

\_\_\_\_\_ Mon/Wed/Fri Extended – 9:00 – 2:30 Tuition \$170 per month

(Office Use Only) REG FEE \_\_\_\_\_ 1<sup>st</sup> MONTH TUITION \_\_\_\_\_ CONF. EMAIL \_\_\_\_\_

## **Registration Information Sheet**

Thank you for registering your child at Heartland Christian Preschool & Childcare. We look forward to being a part of your child's development. Please take a minute to become familiar with our registration procedures and policies.

### **Registration Dates**

All registrations are accepted in order of submission. Registration opens to current students and siblings February 8, and to the public on February 15.

### **Registration Fee - due with registration**

Registration forms **must** be submitted with a \$50 non-refundable registration fee. This fee is for consumable classroom supplies and to cover the cost of in house "field trip" special guests.

### **Tuition Payment - due 5/15/19**

The first month's tuition is due by May 15, 2019. If arrangements have not been made and tuition is not paid by June 15<sup>th</sup>, contact will be made to confirm registration and payment will be expected within two weeks. Tuition payments are refundable before July 1. If withdrawal from preschool is after July 1, tuition payment will be forfeited.

### **Optional Fee - due at parent meeting**

You may also choose to pay a **snack fee** of \$25 per semester or \$45 for the year. This fee covers your family's classroom snack responsibility each month.

### **Class Size**

Class sizes are set by the State of Nebraska based on classroom square footage. Tue/Thur – 18 (we max at 16), MWF AM/Extended - 18, MWF Extended - 18.

### **Preschool Withdrawal**

If you decide to withdraw your child from your registered class, please notify the director immediately to allow waiting list students to be moved into the class.

### **Parent Meeting/Open House/First Day of School**

Your child's teacher will contact you by Aug 1<sup>st</sup> regarding specific classroom information and supplies. The Parent Meeting will be Tues, Aug 13 at 6:30 pm (**MEETING FOR PARENT(S) ONLY:** submit paperwork/fees, ask questions, etc.). Family Open House will be Thurs, Aug 15 from 5:30-7 (tour facility, drop off supplies and meet the teacher). The first day of school will be Monday, August 19 at 9:00 a.m. for the MWF classes OR Tuesday, August 20 at 9:00 a.m. for the TTH Class.

### **Facility Director Contact**

You may reach Becky Lacey by email [becky@countrybible.org](mailto:becky@countrybible.org) , or by phone 402-427-3922.

### **Before and After Care:**

Before and after preschool childcare for your student is available at the rate of \$3.25 per hour.

### **Classroom Expectations**

All of our classrooms will promote and expect polite manners, independent academic work and classroom accountability. Children will be allowed to learn and practice those manners during snack/lunch time, follow teacher directions by working independently and be expected to participate in classroom tidiness and clean up (clear snack/lunch trash, wipe tables, etc.).

### **Classroom Discipline Strategies**

The Teacher will handle discipline in the following manner:

1. Within the classroom, the teacher will move aside the child/children involved in undesirable behavior (arguing, unwanted physical contact, destructive behavior).
2. Teacher will talk with child/children to determine the cause of the undesirable behavior.
3. Teacher will work through words to correct the undesirable behavior.
4. Teacher will encourage the child/children involved to use words to repair relationship harmed by the undesirable behavior.
5. Teacher will contact parents if undesirable behavior is not reasonably resolved by steps 1-4 and continues to hinder the child's/children's progress in the classroom.

### **Class Descriptions:**

**T/Th a.m.9:00-11:30:** This class is a traditional 3 and young 4 year old class for parents wanting to introduce their child to a positive classroom setting. We will focus on cooperative classroom interaction, introduce letters, sounds and number work. There will be a monthly Academic Theme (Solar System, Human Body, etc.) as well as a Bible Theme (Bible verse/songs, group of similar stories i.e. Miracles of Jesus). Our goal is to present an introduction to multiple learning avenues in a safe and encouraging environment.

**MWF a.m.9:00-11:45:** This class is a traditional MWF class with a twist. 3, 4 and 5 year olds are welcome to join this classroom offering the opportunity to learn in a multi-age level classroom. Academics (letter/number work) will be presented daily using age appropriate teaching methods tailored to meet your child's needs as he/she prepares to enter Kindergarten. Teacher and/or self-directed art time as well as plenty of free play exploration are available/presented each day. Each month contains an Academic and Bible theme as we seek to challenge and encourage children in their independent and inquisitive selves.

**\*\*MWF Extended 9:00-2:30:** This classroom offers the kindergarten feel of a longer daily routine in a cozy preschool environment. Academic focus is in the morning followed by lunch and an afternoon of engaging activities. As with our other classrooms, there is a monthly academic and Bible focus as well as art, music, geography, science and interactive learning centers. As with all our classes, we strive to create a safe and nurturing environment to encourage learning in your child as he/she prepares to enter Kindergarten.

**\*\*A great addition to our MWF Extended classes is "Fun Fridays" where we offer students monthly art, cooking., music, messy and kitchen science. These classes are led by teachers or volunteers. We have daily chapel as a preschool.**